



OIL PAINTERS of AMERICA®

Dedicated to the Preservation of Representational Art

Dear OPA Member:

Congratulations on being accepted into the 2015 National Juried Exhibition of Traditional Oils to be held at Cutter & Cutter Fine Art at their Brilliance in Color Gallery in St. Augustine, Florida from May 1 through May 25, 2015. We are delighted that you have been selected to be a part of this exciting event, and we encourage you to come and take part in all of the presentations, painting demos, and networking opportunities! Convention activities begin April 29.

After careful deliberation, the works of approximately 218 artists were selected for this year's exhibition, including your own. It will be a sensational event, and we welcome you as a participant! This year, Airfloat Systems is offering all artists accepted into the National Exhibition a **30% discount** on their StrongBox™ shipping container. If you ship your painting in a StrongBox™, you do not need to pay the \$25 uncrating fee. Your box will be returned to you after the exhibition.

This letter will serve as a checklist to prepare you for this important exhibition. Please reference this document over the coming weeks.

PAINTINGS ON DISPLAY AT Brilliance in Color Gallery: April 29 – May 25, 2015

CONVENTION DATES: April 29 – May 3, 2015

OPENING RECEPTION & AWARDS CEREMONY: Friday, May 1, 2015

PAINTING TO ARRIVE: **Out of Town Artists:** April 1 – April 17, 2015

Ship to: Cutter & Cutter Fine Art, 2219 Dobbs Road, St. Augustine, FL 32086

Local Artists: April 1 – April 24, 2015

Drop off: Brilliance in Color Gallery, 25 King Street, St. Augustine, FL 32084

IMPORTANT NOTE: Please be sure to include a \$25 check payable to Cutter & Cutter Fine Art for uncrating and storing your box. Also, PLEASE be sure to include a return shipping label and attach your enclosed notification card to the back of your painting. If you ship your painting in an Air Float Systems StrongBox™, you do not have need to include the \$25 uncrating fee. Order your StrongBox™ at www.airfloatsys.com. Enter the code **opa-30** on the checkout page for a 30% discount.

CORRECTIONS TO PAINTING TITLE, SIZE AND PRICE

- Included with this letter is a notification card that should be attached to your painting prior to shipping. PLEASE read the notification card carefully to ensure that all of the information is correct. While we do not make any title or price changes, we will make spelling and/or size corrections, as well as change any blatant pricing errors (i.e., a zero is missing on the end). **Please e-mail any corrections as soon as possible to mail@oilpaintersofamerica.com.**

REQUEST FOR BIOGRAPHICAL STATEMENT

- Please e-mail a brief biographical statement as soon as possible to Cutter & Cutter Fine Art at: scott@cutterandcutter.com. The gallery will reference this when collectors request background information.

DELIVERIES

- All shipped work should arrive between April 1 and April 17, 2015.
- Shipments from OUTSIDE the United States must be shipped "Free Domicile" or they WILL NOT BE ACCEPTED.

- If you are not shipping in an Airfloat Systems box, be sure to include a check payable to Cutter & Cutter Fine Art in the amount of \$25** to cover the cost of uncrating, storage of crates, re-crating your painting and shipping arrangements. **Please Note: The gallery is not obligated to hang paintings that arrive without the uncrating fee enclosed.**
- Shipping Address is: Cutter & Cutter Fine Art, 2219 Dobbs Rd., St. Augustine, FL 32086.** Please include the gallery's telephone number on your shipping label (904) 810-0460. **IMPORTANT: Shipped paintings are received at an offsite location. Please pay attention to shipping address.**
- Hand-deliver paintings to: Brilliance in Color Gallery, 25 King St., St. Augustine, FL.** Hand deliveries should be dropped off between April 1 and April 24, 2015. Gallery hours: Sunday through Thursday: 10:30 a.m. to 6:30 p.m. Friday and Saturday: 10:30 a.m. to 10:00 p.m.
- Crates must be sturdy, reusable, top-hinged, and fastened with screws (not nailed). Sturdy cardboard cartons may be used or a StrongBox™ can be used. Use the code **opa-30** to receive a **30% discount** from Airfloat Systems.
- No Peanut Packing!** Please ensure your artwork is securely wrapped and packaged.
- ARTISTS- PLEASE USE HEAVY DUTY PICTURE WIRE ON ALL PAINTINGS.
- Cutter & Cutter Fine Art and OPA are not responsible for damage to paintings while in transit. **We suggest that you provide insurance to cover the full value of the artwork while in transit.**
- Please secure your notification card to the back of your painting.**

RETURNS

Hand-delivered work must be picked up by the artist between the dates of May 26 and June 6, 2015. Gallery hours: Sunday through Thursday: 10:30 a.m. to 6:30 p.m. Friday and Saturday: 10:30 a.m. to 10:00 p.m

- The cost of shipping the painting both to and from the show is the responsibility of the artist.
- If using FedEx Ground or Fed Ex Air:** You may generate a PRP (Package Return Pickup Label) and include it with your artwork. It will not be activated or charged to your account until it is picked up and scanned by FedEx. Please note: you must have your own Fed Ex account to generate a return pickup label. If you need to establish an account, call: 1-800-503-1428 or go to www.fedex.com.
- If using UPS:** You may fill out a ground or air shipping document and include it with your painting. You can also generate an ARS (Authorized Return Service Label) and include with your artwork. However, the cost for obtaining the ARS label is immediately charged to your account. That being said, if the label is not used, you can call and have it voided. Go to www.ups.com.
- DO NOT** send paper return shipping forms unless you list your FedEx or UPS account number on the form and your return address.
- DO NOT** send a check to pay for the return of your work. **No COD's on return shipping.**
- Work will be repacked and returned in the same crates or cartons if possible. If packing materials are inadequate for return shipment, Cutter & Cutter Fine Art may request additional fees to cover the cost for new shipping materials.
- Be certain to adequately insure your painting while in transit. Provide adequate fees in your return shipping amount to provide for insurance coverage.**

IMPORTANT! Please Remember: No painting may be removed by an artist prior to the end of the show. In addition, an artist who has withdrawn an entry after acceptance into an OPA exhibition shall not be eligible for entry into any OPA exhibition for the next two succeeding years. All paintings must be available for sale throughout the end of the exhibition.

We look forward to a successful show and thank you for your cooperation!