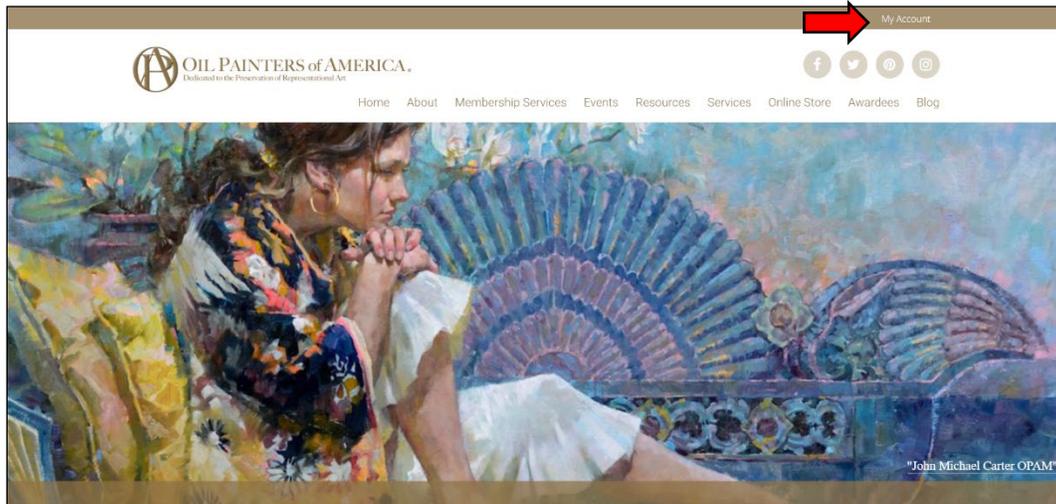


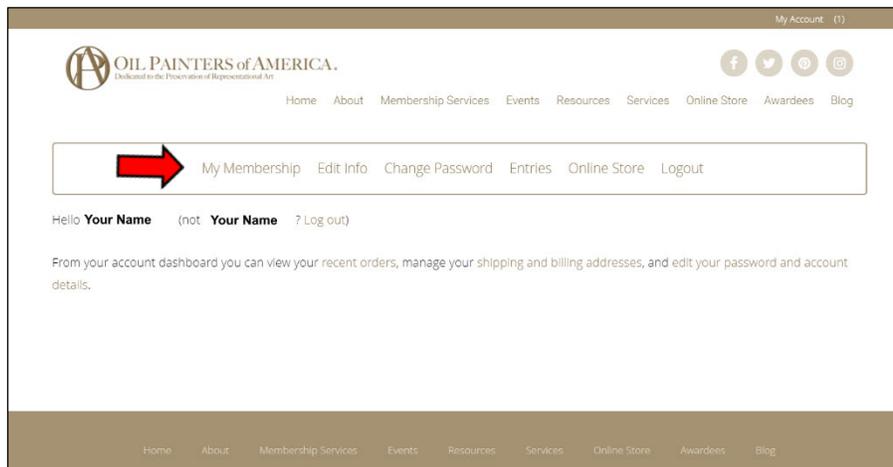
# OPA Membership Renewal Instructions

1. Visit [www.oilpaintersofamerica.com](http://www.oilpaintersofamerica.com)

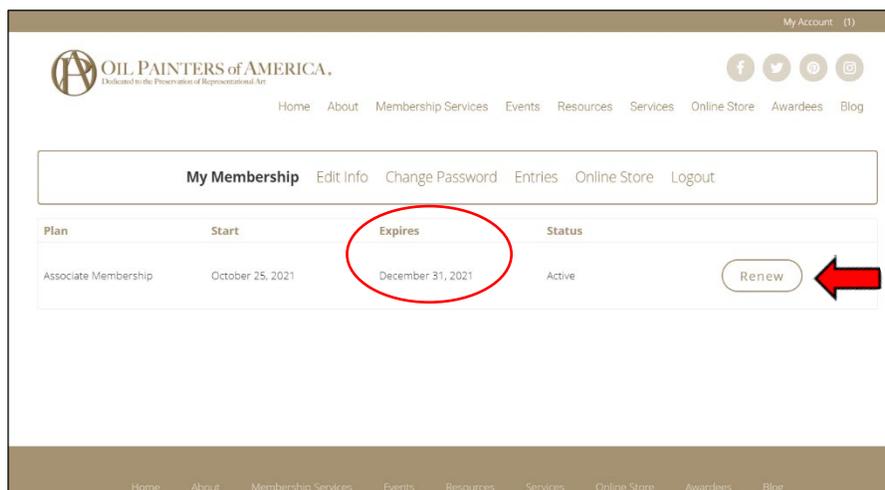
2. Click the *My Account* link.



3. Click the *My Membership* link



4. Check to see when your membership expires. Click the *Renew* button



5. Your renewal has been added to your cart. If you would like to add a donation, enter the amount and click the update cart button. If you do not want to add a donation, scroll down

My Account (1)

OIL PAINTERS of AMERICA.  
Dedicated to the Preservation of Representational Art

Home About Membership Services Events Resources Services Online Store Awardees Blog

### Cart

Product	Price	Quantity	Subtotal
Associate Membership 2022	\$70.00	1	\$70.00

Add a donation to your order

6. Click *Proceed to checkout* or *Return to shop* if you'd like to add OPA merchandise to your cart

My Account (1)

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### Cart totals

Subtotal	\$70.00
Tax (estimated for the United States (US))	\$0.00
<b>Total</b>	<b>\$70.00</b>

7. Please make sure your name and address are correct

My Account (1)

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### Membership Application

Salutation  Mr.  Mrs.  Ms.  Miss  Dr.

First name  Last name

Country / Region

Street address

Town / City

State

8. Please review your Online Directory and Subject Matter options. Don't forget to click the I'm not a robot to continue.

The screenshot shows the 'Oil Painters of America' website. At the top, there is a navigation menu with links: Home, About, Membership Services, Events, Resources, Services, Online Store, Awardees, and Blog. Below the navigation is a search bar. Underneath the search bar, there are two radio buttons: 'Include Me' (selected) and 'Do not include me'. Below that, there is a section for 'Subject Matter' with several checkboxes: Portrait, Seascape, Still Life, Vehicle, Western, Animal, Cityscape, Figurative, Floral, and Landscape. To the right of these options is a section for 'Additional information' with an 'Order notes' text area. Below the order notes is a checkbox labeled 'I'm not a robot' with a CAPTCHA icon. A red arrow points to this checkbox. At the bottom of the page, there is a 'Your order' table.

Product	Subtotal
Associate Membership 2024 × 1	\$80.00
Subtotal	\$80.00
Tax	\$0.00

9. Add and/or review your credit card information and press the *Place order* button

The screenshot shows the 'Oil Painters of America' website's payment section. At the top, there is a navigation menu with links: Home, About, Membership Services, Events, Resources, Services, Online Store, Awardees, and Blog. Below the navigation is a section for 'Check payments' with two radio buttons: 'Check payments' and 'Credit Card (Stripe)' (selected). Below the radio buttons is a text area for 'Pay with your credit card via Stripe.' Below that is a form for entering credit card information. The form has four fields: 'Card Number' (with a placeholder '1234 1234 1234 1234'), 'Expiry Date' (with a placeholder 'MM / YY'), 'Card Code (CVC)' (with a placeholder 'CVC'), and a checkbox labeled 'Save payment information to my account for future purchases.' At the bottom right of the form is a 'Place order' button. A red arrow points to this button.

10. Your order has been received. Click the My Account link to view your status.

The screenshot shows the 'Oil Painters of America' website's 'Membership Application' confirmation page. At the top, there is a navigation menu with links: Home, About, Membership Services, Events, Resources, Services, Online Store, Awardees, and Blog. Below the navigation is a section for 'Membership Application' with the text 'Thank you. Your order has been received.' Below that is a table with order details:

ORDER NUMBER:	DATE:	EMAIL:	TOTAL:	PAYMENT METHOD:
25555	October 28, 2021		\$70.00	Credit Card (Stripe)

Below the table is a red arrow pointing down to the text 'View status of your membership by visiting your My Account page'. At the bottom of the page, there is a navigation menu with links: Home, About, Membership Services, Events, Resources, Services, Online Store, Awardees, and Blog.

11. It may take up to 10 minutes to update your account. Do NOT click the Renew button again, or you may be charged twice for your renewal.

The screenshot shows the 'My Account' page for Oil Painters of America. At the top, the logo and tagline 'Dedicated to the Preservation of Representational Art' are visible, along with social media icons for Facebook, Twitter, Pinterest, and Instagram. A navigation menu includes Home, About, Membership Services, Events, Resources, Services, Online Store, Awardees, and Blog. Below this is a 'My Membership' section with links for Edit Info, Change Password, Entries, Online Store, and Logout. A table displays membership details:

Plan	Start	Expires	Status
Associate Membership	January 1, 2022	December 31, 2022	Active

A red circle highlights the 'Expires' date 'December 31, 2022'. To the right of the table, a 'Renew' button is present but is crossed out with a red 'X', indicating it should not be clicked.