



OIL PAINTERS of AMERICA®

Dedicated to the Preservation of Representational Art

Dear OPA Member:

Congratulations on being accepted into the 2024 Salon Show to be held at James R. Ross Fine Art in Indianapolis, IN. We are excited that you have been selected to be a part of this exhibition. Robert Johnson OPAM will serve as the Juror of Awards. After multiple jurying rounds, approximately 115 paintings have been selected for this year's exhibition, including your own. This letter and the enclosed documents will serve as a checklist to prepare you for this important event over the coming weeks.

PAINTINGS ON EXHIBIT AT GALLERY: July 25 – August 17, 2024

OPENING RECEPTION: Thursday, July 25, from 5:30 p.m. – 8:00 p.m. with awards beginning at 7:30 p.m.

SHIPPED FRAMED PAINTING TO ARRIVE: June 25 – July 12, 2024

HAND-DELIVERED PAINTING TO ARRIVE: June 25 – July 12, 2024

REMOVE HAND-DELIVERED PAINTING: August 20 – 23, 2024

IMPORTANT SHIPPING INFORMATION: The cost of shipping the painting both to and from the show is the responsibility of each participating artist. **OPA will waive the uncrating fee for artists who use a commercially manufactured artist's/strong box such as a StrongBox™ by Airfloat Systems, or a similar brand, like Masterpak, Uline, or a FedEx Premium Art Box (not a FedEx Large Frame Box).** Home Depot boxes are NOT included in the list of boxes for which the fee will be waived. **WOODEN CRATES ARE NOT ALLOWED.** The art shipping boxes will be returned to the artist after the show at the artist's expense. **If you are NOT shipping in a commercially manufactured art shipping box, you will need to pay your \$25 handling fee before July 12th.** In the next week or two, you should receive an email with further instructions regarding the uncrating fee and how to pay it.

Please remember:

- Include a paid, return shipping label with your painting or email it to the gallery at jim@jamesrossfineart.com.
- **NO CRATES ALLOWED**
- DO NOT use packing peanuts
- **Paintings must be shipped via FedEx or UPS**

CORRECTIONS TO PAINTING TITLE, SIZE, AND PRICE: Included with this letter is a notification card that should be attached to the back of your painting before shipping. **PLEASE read the notification card carefully** to ensure that all of the information is correct. While we do not make any title or price changes, we will make spelling and/or size corrections and change any blatant pricing errors (i.e., zero is missing on the end). **Please email any corrections as soon as possible to mail@oilpaintersofamerica.com. PLEASE DO NOT CONTACT THE GALLERY DIRECTLY.** All communication should go through OPA. **OPA will not accept image changes or updates.**

REQUEST FOR BIOGRAPHICAL STATEMENT

James R. Ross Fine Art has requested your biographical statement. The gallery will reference this when collectors express interest in your piece and request background information. Please email your biography to jim@jamesrossfineart.com.

DELIVERIES

- **All shipped work should arrive at James R. Ross Fine Art between June 25 – July 12, 2024**
- **Hand-delivered work should arrive at James R. Ross Fine Art between June 25 – July 12, 2024**
- Shipments from OUTSIDE the United States must be shipped "Free Domicile" or they WILL NOT BE ACCEPTED.
- If you are shipping in a commercially manufactured art shipping box, please choose a return shipping option for your art box on your notification card.
- **Shipping Address is James R. Ross Fine Art, 5627 N. Illinois Street, Indianapolis, IN 46208.** Please include the gallery's telephone number **(317) 255-4561** on your shipping label.
- **Hand-deliver uncrated paintings to James R. Ross Fine Art, 5627 N. Illinois Street, Indianapolis, IN 46208.** For hand deliveries, please contact the gallery to arrange your drop-off in advance.

OPA encourages the use of a commercially manufactured artist's/strong box such as a StrongBox™ by Airfloat Systems, or similar brands, like Masterpak or Uline, or a FedEx Premium Art Box (not a FedEx Large Frame Box). Home Depot boxes are NOT included in the list of boxes for which the fee will be waived. **NO WOODEN CRATES ARE ALLOWED.**

OPA has arranged a great discount from Airfloat Systems & MasterPak:

- **Airfloat Systems** is offering all OPA artists a 20% discount with the discount code **OPA24**. www.airfloatsys.com or (800) 445-2580. This code will be available throughout 2024.
- **MasterPak** is offering accepted artists a 20% discount off Titan Strong Boxes with the code **OPA20**. www.masterpak-usa.com or (800) 922-5522.
- **NO PEANUT PACKING.** Please ensure your artwork is securely wrapped and packaged.
- When packing with bubble wrap, the gallery recommends using hand-stretch film instead of packing tape. This plastic film is just as secure but does not destroy the bubble wrap during unpacking. It may be purchased at office supply or shipping supply stores.
- PLEASE USE HEAVY-DUTY PICTURE WIRE ON ALL PAINTINGS.
- Please attach the enclosed notification card to the back of your painting.
- Please fill out, peel, and attach the enclosed provenance label to the back of your painting.
- James R. Ross Fine Art and OPA will not be responsible for any loss or damage to the artwork that occurs in transit.
- **We recommend that you provide insurance to cover the full value of the artwork while in transit.**

RETURNS

- For local pick-up, please contact the gallery to arrange your pick-up in advance. Paintings must be picked up between August 20 - 23.
- The cost of shipping the painting both to and from the show is the responsibility of the participating artist.
- **REMEMBER to include a paid return shipping label** in the enclosed colored envelope or email your label to jim@jamesrossfineart.com.
- **DO NOT** send a check to pay for the return of your work. **No CODs on return shipping.**
- **Work will be repacked and returned in the same cartons if possible.** If packing materials are inadequate for return shipment, James R. Ross Fine Art may request additional fees to cover the cost of new shipping materials.
- **Be certain to adequately insure your painting while in transit.**

IMPORTANT PLEASE READ!

- **PLEASE REMEMBER:** No painting may be removed by an artist before the end of the show. In addition, an artist who has withdrawn an entry after acceptance into an OPA exhibition shall not be eligible for entry into any OPA exhibition for the next two succeeding years.
- **ALL PAINTINGS MUST BE FRAMED**
- A paid, return shipping label needs to be included with your shipment.
- NO CRATES ARE ALLOWED.
- If you have any questions or concerns, please contact OPA at (815) 356-5987 or mail@oilpaintersofamerica.com.

We look forward to a successful show and thank you for your cooperation!